

## COVID 19- GUIDELINES and POLICIES

1. Signs will be placed at all entrances notifying all students and parents that they **cannot enter** if they experience symptoms of COVID-19, have recently returned from travel outside the province, or have been in contact with someone who has tested positive with COVID-19.
2. Only registered students may enter the building, when advised by the business, to reduce cross-over and maintain appropriate physical distance before and after their scheduled class time.
3. Masks and/or face shields are **MANDATORY** and **MUST** be worn by dancers and all staff in order to enter the studio. If a dancer forgets to bring their mask or face shield, we have brand new disposable, non-medical masks that will be given to the dancer with the mandatory charge of \$2.00 per mask. The fee for the mask provided will be charged on the dancer's account.
4. Class start and end times will be staggered so no more than 14 students and a teacher will be in the common space at the same time, while still adhering to physical distancing requirements.
5. All outdoor belongings (Shoes, Jackets) will be placed in a storage receptacle that is positioned minimum 2m apart from the next, or will be placed in a bin provided in the studio.
6. Waiting rooms will be closed, other than drop off of students under the age of 7, and visitors will be advised of necessary physical distancing requirements and maximum gathering restrictions in the area. The office will be open on a limited schedule and if you need to contact the teachers or have questions, please email - [UDCStudios@gmail.com](mailto:UDCStudios@gmail.com)
7. Studio surfaces will be frequently sanitized daily during business hours.
8. Everyone is to enter through the Front Door, Drop off your child and either wait in your car or come back when classes are over.
9. Parent/guardian will be advised to greet their child outside the building after class; childrens' safe exiting of the building to parent/guardian care is monitored by staff.
10. For Classes with 8 or less dancers only, classes will be held **UPSTAIRS** only and dancers will come in and exit through the **FRONT DOOR** Only.
11. For all the other classes that are **over 6 dancers**, your classes will be held downstairs in the **Large studio: Enter** in the **FRONT DOOR** and when classes are over, parents will pick them up at the **BACK of the studio, by the garage door.**

12. Once Dancers are in their studio, they are not permitted to reenter the lobby
13. Our classes will run approximately 50-55 minutes so that we can clean and disinfect our studio and equipment in between classes.
14. We will have 6x6 taped boxes on the studio floor to ensure our dancers are physically *dis-dancing* with their peers. ( 15 maximum boxes downstairs, 8 maximum boxes upstairs). Signs will be posted throughout the studio reminding everyone to physically distance at least 2m from each other.
15. Space markers will be placed in waiting rooms or common areas to ensure 2m physical distancing spacing requirements are adhered to at all times. Removing chairs from waiting rooms.
16. Dancers can arrive at most 5 minutes before scheduled class time. Please line up 6ft apart prior to doors opening. Temperature will be taken for all teachers and students before they enter the studio and if they have a fever, they will not be allowed to enter the studio. When entering, dancers must either sanitize their hands or wash their hands in the bathroom and when exiting we will also ask dancers to sanitize their hands. We will provide the hand sanitizers.
17. If dancers are only in **ONE** class, we encourage the dancer to go to the washroom at home before class. We would like to limit as much use of the washroom as it is the place that carries the most germs. Bathrooms can be used for emergencies only if needed and will be cleaned and disinfected after use.
18. Change rooms will be closed. Please be dressed in dance attire coming to class. Dancers who are in multiple classes in a row are encouraged to wear same outfit for all classes
19. Limit what dancers bring to the studio, indoor shoes and a FULL water bottle (we will not allow refilling of water bottles or provide water bottles to dancers). Dancers will have bins inside the studio to place their items. Bins will be disinfected and sanitized between each class.
20. No eating inside the Studio, any eating or drinking (excluding water) will be required to be outside for now. Rain or Shine, bring appropriate gear. Parents/guardians are encouraged to wait in the parking lot for dancers to eat or drink in the vehicle.